City of Virginia Beach
Summer Internship for Students
Department of Public Works and Public Utilities Engineering

Summary:
The City of Virginia Beach Department of Public Works Internship Program is designed to recruit diverse college students majoring in Civil Engineering or a related discipline. The program provides viable full-time work experiences during the summer that assist students in making connections between textbook knowledge and real world experiences.

Position Description:
We are seeking talented students who demonstrate excellent problem solving, analytical, written and oral communication and interpersonal skills that may be utilized in the following positions:

Public Works/ Stormwater Quality Regulatory Compliance Division:
Duties may include reviewing water quality improvement project plans, surface water quality monitoring data, stormwater quality calculations; researching documents and preparation of reports in support of the City’s Municipal Separate Storm Sewer System (MS4) permit; performing basic calculations; performing field work for water quality projects and water quality monitoring that may include taking photographs, collecting water samples, recording field measurements, etc.; preparing cost estimates; preparing and updating databases and tables; compiling data for projects and programs; assisting project management staff with routine duties.

Minimum Qualifications:
Candidates must possess a valid Driver’s license. Candidates must be currently enrolled in an ABET accredited engineering, engineering technology, architecture, or construction management program.

Position Information:
Candidates will work a 40 hour internship between the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday for approximately 12 weeks (May 15, 2017 – August 11, 2017). Normal work hours may vary depending on the position. Flexibility for school schedules is allowable. The applicant is responsible to provide their own transportation to work and housing during the summer internship.

Compensation: Paid Internship

Application Procedure:
All interested applicants should e-mail a resume, cover letter and transcripts (unofficial will be accepted) to PWInternship@vbgov.com. Incomplete applications will not be considered for the internship program. Interviews will be scheduled for qualified applicants by April 1st. References may be requested at time of interview. If you have any questions regarding this posting, please contact PWInternship@vbgov.com.

Application Deadline: February 3, 2017

The City of Virginia Beach is an Equal Opportunity Employer and does not discriminate on the basis of age, sex, religion, national origin, race, disability or political affiliation.
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Note: The individuals selected will be employed through a temporary services agency and assigned to the City of Virginia Beach. A drug test and criminal background check, performed by this agency, is required before employment. Interns must also provide a recent DMV driving record prior to employment.